



"POPCS VOLUNTEER FINDER" 2008/2009

**Hand in
Hand
Together We
Can!**

Volunteering at POPCS is a wonderful way to be involved in your children's education. Please complete this form and return it to school with your child or leave it in the Volunteer Finder Box in the Parent Room. Be sure to list the teacher for each child, plus AM or PM for preschooler and early learning center.

Parent Name(s): _____ New Family Returning Family
E-mail: _____ PHONE #: _____
Please list any talents, area of expertise or businesses that could help POPCS and its success: _____

Student Name	Grade	Teacher
_____	_____	_____
_____	_____	_____
_____	_____	_____



Check Volunteer Areas of Interest (See "Volunteer Opportunities" section for descriptions)

PARENT-TEACHER FELLOWSHIP (PTF)

- Ice Cream Moms
- School Supply Sales
- Spirit Wear
- School Store
- Merchandise Coord. Assistant
- Community Service
- Welcoming Committee
- PTF Rep (Grade _____)
- Teacher Appreciation Events
- Teacher Birthday Surprises
- Used Uniform Sale - Spring
- Shop For POP
- POPCS Phone Directory
- Staff Snacks

Special Events

- Donuts with Dad - January 16
- Fall Fest - October 11th
 - Invitations & Responses
 - Decorations & Set Up
 - Booth Volunteer
 - Breakdown & Clean-up
- Muffins with Mom - October 1
- Spring Carnival - May 3rd
 - Entertainment
 - Grade Level Booths
 - Volunteerism
 - Publicity
 - Food & Beverage
 - Procurement
 - Set Up
 - Clean-up

Middle School

- Teacher Lunch Relief
- PTF Rep / Advisory
- Middle School Socials
- Monthly Lunches
- Library Help
- Scrap booking Club Help
- Set up and take down for Social
- Welcome Back Buddy Day Help (Aug)

PARENT-TEACHER FELLOWSHIP (cont.)

High School

- PTF Rep/Advisory
- High School Socials
- POSSE Committee
- General Office Help

DEVELOPMENT

- Grandparents Day
- Alumni Association
- Annual Alumni Sports Tournament
- General Office Help

ADMISSIONS

- Re-Enrollment Office
- Marquis Editor
- Open House

BOOSTERS

- Game Concessions
- Field Day Concessions
- Tailgate Party
- Annual Golf/Tennis Tournament

VOLUNTEER COORDINATOR SERVICES

- Logbooks
- Bulletin Boards
- Volunteer Appreciation Event 5/15

AUCTION

- Sponsorship Committee
- Program Advertising
- Baskets
- Underwriting Committee
- Check In/Check Out
- Decorations
- Gift Gathering
- Invitations & Reservations
- Item Management
- Procurement
- Party Book
- On-line Auction
- Clean Up
- Day of Auction Volunteer
- Follow Up
- Silent Auction
- Live/Big Board
- Class Projects
- Teacher Board

GENERAL - SCHOOL WIDE

- Receptionist Lunch Relief
- School Secretary on-call help, as needed
- Campus Promotional Assistant
- Bicycle Rodeo
- HUGS Committee
- Clinic Volunteers
- Field Day (Elementary)
 - Coordinators
 - Starters
 - Judges
 - Team Leaders
 - Set Up
 - Concessions
 - Decorations
 - Clean Up

LIBRARY

- Book Fairs
- Lower School Library
- High School Library