



# **PARENT/STUDENT MIDDLE SCHOOL HANDBOOK 2010-2011**

It is expected that all parents read this handbook, familiarize themselves with the contents, and support the policies of Prince of Peace Christian School. POPCS reserves the right to modify this handbook as the school sees fit throughout the school year.

Policies in this handbook apply specifically to Middle School Students.  
This handbook is to be used in conjunction with the POPCS Parent/Student Handbook.

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[www.popcs.org](http://www.popcs.org)

Prince of Peace Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

**2010-2011  
Middle School Parent/Student Handbook  
Table of Contents**

<b>INTRODUCTION</b>	<b>3</b>	<b>ACADEMIC INFORMATION (cont)</b>	<b>8</b>
Mission Statement		Electives	
Strategic Statement		Final Exams	
Organization		Grading Scale	
Christian Belief		Late Work	
Philosophy of Prince of Peace Christian School		Make-up Work Due to Absences	
		Organizational Skills	
<b>GENERAL INFORMATION</b>	<b>5</b>	ParentsWeb	
Before School Visits / Parent Orientation		Plagiarism	
Cell Phones		Report Cards / Progress Reports	
Combination Locks		Retesting	
Daily Schedule		Return of Graded Papers	
Newsletter		Study Skills	
Parent Conferences		Testing Schedule	
Parent Questions		Valedictorian / Salutatorian	
Public Notoriety		<b>STUDENT ACTIVITIES</b>	<b>12</b>
Supply List		Academic Contests	
<b>ACADEMIC INFORMATION</b>	<b>7</b>	Athletic Programs	
Academic Probation		Band Program	
Academic Promotion		Chapel Services	
Advanced Level Courses		Class Trips	
Advisory Classes		Co-Curricular Activities	
Attendance		Field Trips	
Attendance Probation		8 <sup>th</sup> Grade Recognition	
Birthdays		<b>RULES AND DISCIPLINE</b>	<b>14</b>
Class Scheduling		Philosophy of Discipline	
Class Weighting		Core Values	
Classes and High School Credit		Policies and Procedures	
		Suspension Procedure	
		Substance Abuse	
		End of Year Celebration	
		Athletic Period Grading	
		Uniform Policy (Dress Code)	

## INTRODUCTION

Welcome to the middle school at Prince of Peace Christian School. It is important for students and parents to know why our school is here and what the teachers are hoping to accomplish. The mission statement is an explanation of the purpose for providing an education at Prince of Peace Christian School and some of the things students and their families can expect this year.

### **Mission Statement:**

POPCS provides a Christ-centered exemplary education equipping students and families as disciples and leaders to meet the challenges of today and the opportunities of tomorrow.

#### **... “Christ-centered”**

So then, just as you received Christ Jesus as Lord, continue to live in Him, rooted and built up in Him, strengthened in the faith as you were taught, and overflowing with thankfulness.

Colossians 2:6, 7

POPCS is committed to

- providing a teaching staff dedicated to the Lord and His children.
- studying daily Bible lessons with all students.
- implementing a curriculum that integrates Christian beliefs and understanding in all areas.
- directing our faith in action through service, love, and kindness.
- creating an atmosphere where each student feels care and respect.
- involving students in worship in both small and large group settings.

#### **... “exemplary education”**

But just as you excel in everything – in faith, in speech, in knowledge, in complete earnestness and in your love for us – see that you also excel in this grace of giving. 2 Corinthians 8:7

POPCS is committed to

- providing a stimulating curriculum that challenges students.
- integrating subject matter across the curriculum with practical application.
- involving progressive technology to prepare students for success in today’s world.
- leading the exploration of new concepts and ideas.
- developing critical thinking skills for learning and understanding.

#### **... “equipping disciples and leaders”**

Therefore put on the full armor of God, so that when the day of evil comes, you may be able to stand your ground, and after you have done everything, to stand. Stand firm then, with the belt of truth buckled around your waist, with the breastplate of righteousness in place, and with your feet fitted with the readiness that comes from the gospel of peace. In addition to all this, take up the shield of faith, with which you can extinguish all the flaming arrows of the evil one. Take the helmet of salvation and the sword of the Spirit, which is the Word of God. Ephesians 6:13-17

POPCS is committed to

- helping students discover spiritual gifts and talents to be effective for God’s Kingdom.
- challenging students to improve academically, spiritually, physically and emotionally.
- Teaching students and families that prayer empowers believers for God’s work.
- building a firm foundation on the Gospel to strengthen the body of Christ.
- providing students and families with the resources to grow in the knowledge of being saved to serve.
- training students to live in this world according to the standards and commands of God.

### **Strategic Statement:**

Our strategic intent is to provide a Christ-centered, exemplary education for each child.

## Organization

Prince of Peace Christian School is a ministry of Prince of Peace Lutheran Church in Carrollton, Texas, and is administered through the Christian School Board of Directors. The school was established in 1980 and serves students, ages 3 years through 12th grade. Prince of Peace Christian School is recognized by the Texas Education Association through the accreditation process of the Lutheran School Accreditation Commission of the Texas District of the Lutheran Church-Missouri Synod. It has also received National Lutheran School Accreditation. The most recent accreditation renewal was given in **November, 2004**. Prince of Peace is also accredited by the Southern Association of Colleges and Schools (SACS). Prince of Peace Christian School was named a National Blue Ribbon School of Excellence by the U.S. Department of Education in October, 2005.

## Christian Belief

Our Christian School and Church members are members of the Lutheran Church - Missouri Synod. We believe and teach:

1. That the entire Bible is the inspired Word of God, without error, and reveals His plan of love and salvation.
2. That God is Triune - three Persons, one eternal God - Father, Son and Holy Spirit.
3. That sin - separation from God through disobedience - places all people under God's eternal judgment.
4. That through the redeeming death and Resurrection of Jesus Christ and through Him only, the curse and threat of sin is completely removed and salvation is possible.
5. That salvation is a gift of God offered at the initiative of His love, not based on the merit of people.
6. That this gift of salvation is offered to all who, by God's grace through faith in Jesus Christ, receive Him as Savior and Lord.
7. That the church of Jesus Christ consists of those faithful people who rely on Him for forgiveness and strongly hold to His teachings and the Sacraments of Baptism and Holy Communion.

## Philosophy of Prince of Peace Christian School

We believe that the Christian training of children is primarily the responsibility of the parents (Deut. 4:9, Deut. 11:19, Proverbs 13:1, Proverbs 22:6, Eph 6:4). We further believe that through the Great Commission (Matt. 28:18-20) our Lord gave a secondary responsibility for the Christian training of all, including children, to His church. The purpose, therefore, of Prince of Peace Christian School is to assist parents in carrying out their responsibilities in Christian education. This is accomplished by developing good home-school communications so that together we can provide a quality Christian education for each of our children so that in the end, they may best serve their Lord and fellow man. Our school is designed to provide a Christian educational program that is centered on Biblical principles. Every subject is taught by our faculty from a Christian point of view and permeated with Christian values. It is our commitment that children of Christian and non-Christian families hear the Good News of Jesus' love and share it with their families, friends, and community.

Prince of Peace Christian School's philosophy carries out Christ's command to "make disciples" who are responsible, believing, committed followers of Jesus Christ. This is accomplished by emphasizing **educational excellence, worship, witnessing, caring, and service**.

**Educational excellence** occurs daily in all subjects to prepare children to serve God and people throughout their lives. Teachers care about and minister to the whole child working toward SPIRITUAL, INTELLECTUAL, PHYSICAL, EMOTIONAL, and SOCIAL development. The teacher, by example as well as through curriculum, teaches the knowledge, skills, and attitudes necessary for development into responsible Christian adulthood. We are aware of the differences in race, culture, and life experiences in each of our students. With this awareness, we have planned and implemented an educational environment that will help lead each student to an understanding and acceptance of self and others.

**Worship** in our school is not confined to daily classroom devotions or to student body worship experiences, but occurs throughout the day. Children are helped to grow in their prayer lives by learning to pray privately and corporately whenever needs or opportunities arise. Students lead and participate in worship experiences. Teachers provide a Christian model by leading worship in school, by faithfully attending congregational worship, and by participating in other aspects of congregational worship life. Children learn to **witness** naturally and effectively through instruction and by observing their teachers witness to unchurched children and families. Students bear witness to each other and to their community through their words and actions. They will be encouraged to invite their unchurched classmates, friends, and neighbors to attend Sunday school and church activities. Teachers encourage **caring** for one another and love for all people. Active participation by students and teachers in **service**, to the church, school, and community, is stressed by use of time, talents, and gifts.

# MIDDLE SCHOOL STUDENT HANDBOOK

## GENERAL INFORMATION

### PARENT ORIENTATION

During the first weeks of school, a Parent Orientation night will be scheduled. This meeting will give parents the opportunity to meet all the Middle School teachers, review and discuss the curriculum, policies and procedures of the Middle School, and also to get to know other parents of students in the program. Parents of students taking Algebra and 8<sup>th</sup> Grade Crossroads are encouraged to attend the High School Back to School Night for more information regarding High School credit for these classes.

### CELL PHONES

Pagers and cell phones will be allowed on campus, to be kept in the student's locker (turned off). Students are not allowed to use cell phones or pagers during school hours, 8:00-3:30. Parents are asked to call the Middle School office with messages for students. Text messages must not be used to alert students of early pick-up.

Consequences of cell phone use vary by division.

- Middle School –confiscation of cell phones/pagers and release only after parents have been notified. Repeated violations may result in the item being held in the Principals office until the end of the semester.

All confiscated items should be given to the Principal or Middle School office. Prince of Peace Christian School is not liable for loss or damage.

No camera phones are allowed in the locker rooms. Camera phones in the locker rooms will be confiscated and kept until the end of the school year.

### COMBINATION LOCKS

Combination locks for students must be purchased through the school office. No other locks will be allowed.

### DAILY SCHEDULE

School Doors / Classrooms are open for students:	7:45 a.m.
Classes begin:	8:00 a.m.
School day ends:	3:25 p.m.

Students not participating in PE modules or on athletic teams have the option of early pick up from the regular carpool location. Parents can call the office or the student's cell phone after 2:45 and the students will be sent to carpool for pick up.

Parents/guardians should be aware that Prince of Peace Christian School is responsible for students only between the hours of 7:45 a.m. and 4:00 p.m., unless the student is enrolled in The Zone or has an activity scheduled before or after school. Students should not be dropped off before 7:45 a.m. or picked up after 4:00 p.m. unless prior arrangements have been made by the parent with a teacher/supervisor.

All students remaining after 3:45 p.m. will report to an assigned middle school classroom. Middle School students are not allowed in the Church, high school commons, gym or fellowship hall unless arrangements have been made through the Middle School Principal and are being supervised by a specific adult. All students remaining after 5:00 p.m. will be charge the current rate for The Zone care.

### NEWS & INFORMATION

- Information will be communicated to parents through the School RenWeb page, which will be updated on a weekly basis.
- Announcements and information will be sent to families and/or students.
- Parents may access calendars, schedules, and other information through RenWeb.

### PARENT CONFERENCES

Formal parent conferences will be held twice during the school year, during the second grading period and during the 2<sup>nd</sup> Semester. Follow-up conferences are scheduled on an as-needed basis. Parents and teachers are encouraged to communicate frequently about the needs and successes of each student.

All Middle School teachers will be available on those days. Parents are welcome to request a conference at any other time during the school year as well. Conference sign-up sheets will be made available for parents to schedule meetings with teachers.

**PARENT QUESTIONS**

The Middle School teachers are interested in working closely with parents to provide the best possible experience for students. From time to time, parents may need to speak with one of the teachers about some issue or to have a question answered. Teachers may be contacted in writing, by phone, or e-mail. Teacher extensions and e-mail addresses are listed on the school website as well as ParentsWeb. If it is important to speak personally with a teacher, please call the school and leave a message with the school office. The teacher will respond within 24 hours. Please feel free to set up an appointment with a teacher if a face-to-face conversation is necessary. The school respectfully requests that teachers not be called at home in the evening unless it is a matter of major importance and urgency, or if the teacher has given prior approval.

**PUBLIC NOTORIETY**

Students are expected to represent POPCS in a positive manner even when they are not on school grounds or attending school functions. This includes postings on any internet site (i.e. MySpace, YouTube, FaceBook). The administration will deal directly with any student who draws attention to POPCS in a negative manner. Negative actions, which cause notoriety, could result in a student's separation from the school.

**SUPPLY LIST**

Current supply lists can be found on the Prince of Peace website.

# ACADEMIC INFORMATION

## ACADEMIC PROBATION

A student may be placed on academic probation for failure to maintain eligibility status. Eligibility Status is defined as failing one or more classes. Students will have to meet specific criteria to be removed from probation. Academic progress is reviewed each semester by the Academic Director. Students placed on probation will be required to meet with the Academic Director and/or Middle School Principal to set up an academic plan. Students who do not meet the criteria may be required to withdraw from school. Notification of probation will be made by the Middle School Principal.

## ACADEMIC PROMOTION

For a student to be promoted to the next grade level, the student must have a combined passing grade average of all subjects taken. Middle School students must have passing average for each semester in each core class. If the student has failing average for a semester in any class, the student may be asked to attend a POPCS-approved summer school as a requirement for promotion or be retained in the present grade level. The school reserves the right to recommend retention or to not enroll a student for the following year if it is felt that the school cannot meet the learning needs of the child. Such a decision would be made in conjunction with the school-wide "Special Educations Guidelines" (See POPCS School Handbook) and with the parents. Excessive absenteeism may affect academic promotion (See Attendance Policy).

## ADVANCED LEVEL COURSES

Prince of Peace Middle School offers advanced level courses in math and english. Advanced level courses are the equivalent of being one grade level ahead of students' current enrollment. Advanced level placement is determined upon student entrance into Prince of Peace Middle School as a sixth grade student. Students must meet the criteria listed below.

- Students must score a 1.3 or higher above the current grade level equivalency on the IOWA score in the subject matter
- Students must score a 70% or higher on the math placement test
- Students must have an 85% in the course each six weeks throughout the school year
- Teachers may recommend placement in the advanced program

Transfer students are handled on an individual basis based upon application paperwork. Current students will be required to meet the criteria listed above and placement will be based upon class availability.

## ADVISORY CLASSES

Each student participates in this program. Over the course of the school year, the advisory teacher will communicate with students and parents important news and information. Advisory teachers will also check lockers for cleanliness. Once given an advisory teacher, students will remain with that teacher unless a move is approved by the Middle School Principal.

## ATTENDANCE

Attendance: Regular attendance is important to the success of each student in school. Punctuality is also another essential element of student success. Excessive tardiness and absenteeism will result in ineffective learning and possible failure to complete a course. POPCS makes no distinction between excused and unexcused absences.

### **Absences**

1. Parents should call or email the Middle School Office (972-447-0532, ext 491) when their child is absent from school.
2. Students who arrive after the school day has begun must immediately report to the Middle School office for an admit-to-class slip.
3. Students who are returning to school after an absence must also report to the Middle School office for an admit-to-class slip. The student must bring a signed note from their parent/guardian or doctor identifying the specific reason the student was absent. Include the date of absence(s), reason for absence, and signature of their parent/guardian or doctor. A doctor's note does not excuse an absence; it just verifies the illness.

**Excessive Absences** – Should your student have extenuating circumstances that affect attendance, please contact the Middle School office so we can work with them to ensure a plan is in place regarding school work.

**Tardies** - Students are expected to be in the classroom when the bell rings. Arrival on time facilitates learning in the classroom environment and maximizes the instructional time.

1. Tardies to school are unexcused unless a note from an appropriate agency accompanies the student.
2. If a student is tardy to class for 15 or more minutes, the tardy will be counted as an absence.
3. Three (3) tardies per class will constitute one (1) absence. These absences will count toward the eight (8) allowed absences per semester.
4. Students tardy to school must report to the Middle School office to obtain an admit-to-class slip.

**To participate in an after-school activity, a student must not have missed more than 3 class periods of the school day on the day of the activity.** Parents are requested to notify an administrator in advance if a student is to miss three or more consecutive school days. In the case of an emergency or sickness, parents are requested to call the school at their earliest opportunity. Failure to make prior notification of a non-emergency absence of three or more days may result in the student being placed on attendance probation.

### **ATTENDANCE PROBATION**

Excessive absenteeism in a specific class due to outside appointments may result in a grade deduction or failure in the class. The parents will be asked to meet with an administrator in order to develop an action plan for improved attendance. Failure to meet the goals of the action plan will result in either the student not being promoted to the next grade or not being cleared to re-enroll for the coming year. **State law mandates that, for a student to receive class credit, absences not exceed twenty in the course of the school year.** Administrators will review extenuating circumstances on an individual basis. Parents are encouraged to make appointments outside of school hours whenever possible.

At times, students will be required to attend major activities outside of the school day. These dates will be communicated in advance so as to allow parents to schedule accordingly. The most frequent examples of these events are the evening musicals and overnight class trips (grades 5-12).

### **BIRTHDAYS**

Middle School birthday celebrations may take place in the student's advisory on the *Tuesday* of the birthday week. Students may bring in a small snack item to share with their advisory. The Middle School does not allow any other birthday requests. Locker decorations must be taken down within one week after the birthday celebration.

### **CLASS SCHEDULING**

Prior to the beginning of each school year, students will be given a course request sheet to indicate the required courses desired for the year. Individual guidance will be given, if requested, to fill out the course request sheet. The form is to be returned by the given deadline. Schedules will be based upon the choices on the form as closely as possible. Students may not request specific teachers or sections of a course. The Middle School Principal will have final approval of all schedule changes.

### **CLASS WEIGHTING AND ORGANIZATION**

The Middle School of Prince of Peace will follow the standardized grade weighting as listed below. These classes include Math, Science, English, History and Theology

Test and Projects	45%
Quizzes/Homework/Daily work	45%
Class Participation/Preparedness	10%

High School level courses and elective courses will have their own weighting based upon the specific structure and organization of such classes. Please review the syllabi for these classes which can be found on those specific ParentsWeb class pages.

There will be a minimum of two (2) test grades, twelve (12) quizzes/homework/daily work assignments, and six (6) participation/preparedness grades per grading period.

### **CLASSES AND HIGH SCHOOL CREDIT**

Prince of Peace Christian School offers honors level math, English, foreign language classes, Speech and Health classes that provide student the opportunity to accelerate the programs and classes they can take in high school. Classes taken for High School credit must meet the standards and guidelines as set by the High School.

### **ELECTIVES**

Elective courses will be offered to each middle school student. Students have the opportunity to choose from a provided elective list. Elective sign-up forms will be sent out during the current school year for the following year to all middle school students. Elective choices are developed based on the order of which they are received. Parents may respond through email ([Meredith.Arltd@princeofpeace.org](mailto:Meredith.Arltd@princeofpeace.org)). Students must follow the elective requirements when choosing their classes. Prince of Peace Christian School reserves the right to make changes in the elective schedule and the Principal makes the final decisions concerning all elective matters.

To teach the whole child, Prince of Peace requires students to take electives in the following content areas: **Physical Education, Technology, Fine Arts (art, band, choir, drama), as well as Spanish.** Students will also have the opportunity to sample other classes in a variety of content areas.

Please note elective sign up forms for requirements and for any course fees. **Course fees may be paid in advance or will be billed by the POPCS Financial Office.**

## **FINAL EXAMS**

Students enrolled in the Middle School will take cumulative semester exams over a three day period. Students will receive study guides from teachers to facilitate the review process. The two days prior to testing will be considered “Dead Days” where no new information will be presented. Final exams will count for 10% of the semester average.

## **GRADING SCALE**

Prince of Peace uses the A-F system for all core subject classes. The following numerical values are assumed in the grading scale:

A	90-100
B	80-89
C	70-79
D	65-69
F	Below 65

A score below 65 is considered to be a failing grade.

## **LATE WORK**

The Prince of Peace Middle School believes that it is important for students to turn in completed homework on time. The following consequences will be in effect if homework expectations are not met in a subject area:

25% off if turned in on the next school day.

50% off after 2 or more days.

0% at the end of the grading period.

Teachers will communicate with the child’s parents if he or she is unable to complete assignments on a consistent basis.

Each teacher will work with students to teach them the expectations and routines regarding the homework in each class.

Teachers will work with individual students who are struggling to complete homework regularly.

## **MAKE-UP WORK DUE TO ABSENCES**

If a student is absent from school for all or part of a day, it is the student's responsibility to check ParentsWeb to find out about any missed assignments. Students will have one day for each day absent to complete make-up work in most cases.

## **ORGANIZATIONAL SKILLS**

Prince of Peace Christian School believes that one of the keys to student success is the ability to organize work and develop positive study habits. Students are taught to keep all important papers, notes, assignment forms, and supplies in a notebook and take it with them to each class. The following guidelines are used in grades 6-8.

Graded Papers:	Given to the student for placement in the notebook or to take home. Students should keep excess papers at home for future reference.
Assignments:	Posted during each class on the marker boards in the classroom and on ParentsWeb.
Lockers:	Weekly locker inspections will be held to encourage students to keep lockers free of loose papers and trash.

**PARENTSWEB** – ParentsWeb is the primary means of communication used by Prince of Peace teachers and administrators.

All parents of enrolled school students should activate their web accounts at [www.renweb.com](http://www.renweb.com). By activating the secure logon to ParentsWeb, parents will have access to weekly grade reports and assignment information for students, parent newsletters, and upcoming school calendar information.

For parents of students new to Prince of Peace – activation codes are available for pick-up in the school office. The code must be picked up in person in order to maintain the security of the account. Accounts may be activated from home. The instructions for activations are available for download on the Prince of Peace website.

**Email** - To activate an ParentsWeb account, an active e-mail address will be necessary. The email address will be protected and will only be used by school staff in order to send official school communications. This will be the primary means through which the school will send e-mail messages in the future, allowing for efficient communication.

Please allow two weeks after the start of school for ParentsWeb to be fully functional.

**Grades** - The teaching staff will upload grade information for students to ParentsWeb on a weekly basis. By Monday at 5:00 pm, grades from the previous week will be available. Report card information will also be available online. All grade information is viewable by means of a secure connection similar to the security used in an online credit card sale.

**Report Cards for 1<sup>st</sup> – 12<sup>th</sup> Grades will be posted on ParentsWeb at the end of each grading period.**

Report cards may be held and ParentsWeb accounts deactivated for the following reasons: unpaid tuition or fees, missing textbooks or athletic uniforms, unreturned library books.

**For ParentsWeb Questions** - Please e-mail [ParentsWeb@princeofpeace.org](mailto:ParentsWeb@princeofpeace.org) or leave a voice message on the ParentsWeb Hotline at 972-447-0532 x432.

**PLAGIARISM POLICY:**

Students enrolled in Prince of Peace Christian School will be expected to express original ideas through written, verbal and project based activities. In many cases, students will be expected to research the works, thoughts and ideas of others. Such research could be used to explain or support a concept being explored as part of their coursework. It is important that students be able to represent and cite the works of others rather than presenting such work as their own original ideas. This includes the sharing of answers on daily assignments, quizzes, tests, as well as projects and papers.

Prince of Peace will use the following definition:

Plagiarism is the unauthorized use or close imitation of the language and thoughts of another author and the representation of them as one's own original work.

"plagiarism" Dictionary.com Unabridged (v 1.1). Random House, Inc. 02 June 2008.

<Dictionary.com <http://dictionary.reference.com/browse/plagiarism>>

Any work suspected of being plagiarized will be investigated by the teacher and the Middle School Academic Coordinator. Any evidence found will be turned over and discussed with the Middle School Principal.

Any act of plagiarism is in direct conflict with the mission statement of Prince of Peace Christian School and will be address immediately based upon the following information:

First offense	<ul style="list-style-type: none"> <li>• Students will be called in to review the assignment, guidelines for the assignment and proof of plagiarized work.</li> <li>• Teachers will make the determination of what consequence is appropriate.</li> <li>• Official Documentation will be turned in to the Middle School Academic Coordinator.</li> </ul>
Second offense	<ul style="list-style-type: none"> <li>• Students and parents will be called in to review the assignment, guidelines for the assignment and proof of the plagiarized work.</li> <li>• Student will receive a zero for the assignment.</li> <li>• Students will receive an additional consequence determined by the teacher.</li> <li>• Official Documentation will be turned in to the Middle School Academic Coordinator.</li> </ul>
Third offense	<ul style="list-style-type: none"> <li>• Students and parents will be called in to review the assignment, guidelines for the assignment and proof of plagiarized work.</li> <li>• Student will receive a zero for the assignment.</li> <li>• The Principal will determine what further course of action will be taken. This could mean a suspension or possible expulsion from Prince of Peace Christian School.</li> <li>• Official Documentation will be turned in to the Middle School Academic Coordinator.</li> </ul>

**REPORT CARDS**

The school year is divided into two semesters, each comprised of three grading periods. Report cards are posted on ParentsWeb at the end of each grading period and semester report cards are posted in a coinciding manner. End of the year report cards will be mailed home after the school year has ended.

Report cards will be held and access to ParentsWeb will be blocked for unpaid tuition/lost text or library books, and missing uniforms.

**RE-TESTING**

Students will only be allowed to re-test due to extenuating circumstances. The general policy is that re-tests are not allowed.

### **RETURN OF GRADED PAPERS**

Graded papers will be given to the students. The students will be responsible for keeping many of the papers that will be used at later dates in their organizational notebook.

### **STUDY SKILLS**

Study Skills will focus on organization, test taking skills, study skills, and other similar needs. The students will be separated into small groups by grade level and meet once a day during electives. Students who qualify are those who are currently diagnosed and still struggling with learning issues, those who are struggling with organization and focus, and those who need more one on one attention than other students. This program is not a study hall in design nor is it a class for students with special educational needs beyond what we are currently capable of serving at Prince of Peace. If a student does have a diagnosed learning need, then proper documentation of testing and diagnosis is requested to ensure that all needs are being met. Unlike our elementary counterpart, Eagle's Nest, Study Skills will not replace any of the core classes. Specific time will be set aside daily for instruction in various study skills followed by time checking and filling out planners, organizing lockers and binders, reviewing for tests, or participating in group study time. For some students extended time for testing will be given. Students entering this class will work toward independence with the goal being graduating from Study Skills.

Participation in this program requires an additional fee. The annual fee for Study Skills is \$1,080.00 (billed over 9 months at \$120.00 per month, September through May). Fees for students participating in the Study Skills program for a portion of the school year will be prorated.

### **TESTING SCHEDULE**

In order to avoid overlapping major projects and tests, the teachers do co-ordinate testing schedules. Major tests and assignments are listed on ParentsWeb each week. Middle School teachers strive to schedule no more that 3 major tests per day. While the staff will work hard to make sure that students do not normally have many overlapping tests and projects, it will happen periodically.

Parents and students are encouraged to access ParentsWeb. Each middle school grade level has a list for each core class.

### **VALEDICTORIAN / SALUTATORIAN**

The Valedictorian and Salutatorian honors are based upon the numeric grade point average on core classes over the three years they are enrolled at Prince of Peace for Middle School. These honors are determined at the close of the fifth grading period of each year. The Valedictorian and Salutatorian of the Eighth Grade Class will be recognized during 8<sup>th</sup> Grade Recognition in Closing Chapel. The Valedictorian and Salutatorian are entitled to a tuition reduction of 50% if enrolled in Prince of Peace High School and remain students in good standing.

# STUDENT ACTIVITIES

## ACADEMIC CONTESTS

During the school year, students in grades 6-12 are invited to participate in a number of extra-curricular academic contests. The following contests occur on a yearly basis:

- Lutheran Schools Math Contests (January)
- PSIA (Spring)

Initial competitions are held in the individual classrooms. Top finalists then go on to the different final competitions. More information will be given to the students and parents as the contests draw closer.

## ATHLETIC PROGRAMS

Athletics are a privilege to participate in at Prince of Peace Christian School. The student's first obligation is to their academic and behavioral success in school. The administration reserves the right to remove a student athlete from practice or games if behavioral or academic incidences occur.

- 6<sup>th</sup> Grade Girls - Cross Country, Swimming, Track,
- 6<sup>th</sup> Grade Boys - Cross Country, Swimming, Track
- 7<sup>th</sup>/8<sup>th</sup> Grade Girls - Basketball, Cheerleading, Cross Country, Golf, Soccer, Softball, Swimming, Track, Volleyball
- 7<sup>th</sup>/8<sup>th</sup> Grade Boys - Baseball, Basketball, Cross Country, Football, Golf, Soccer, Swimming, Track

Students will register for the fall sports at the beginning of the school year. Students will register for the winter sports in November.

Prince of Peace Christian School believes and expects their student athletes and coaches to emulate Jesus Christ in every thing they do, including how they compete. Their sportsmanship and gamesmanship should flow from the principles of "Christmanship". The practical aspects of "Christmanship" are attained by competing in the image of Jesus Christ. This precept includes interacting with teammates, coaches, co-competitors, and officials as Christ would interact. Christian athletes must compete in the image of Christ and allow their experiences in competition to further mold them into the image of Christ. Prince of Peace Christian School believes that parents, coaches, and athletic directors have the responsibility to develop this precept in the student athlete. These same adults must facilitate this by modeling "Christmanship" on the field of play and in the stands.

**Conference Affiliation** - Prince of Peace Christian School is a member Texas Association of Private Schools (TAPS) and Independent Athletic Association (IAA). High school teams will play in the Texas Association of Private and Parochial Schools (TAPPS) as enrollment and interest allow.

**Eligibility Requirements** - Participating in Athletics is a privilege based on the student/athlete's academic performance and classroom conduct. With that in mind, a Prince of Peace Christian School's student/athlete's eligibility for both middle school and high school will be governed in the following manner:

1. Each student/athlete begins the school year with full academic eligibility unless there are academic matters from the previous school year that are unresolved, i.e. summer courses (semester failures made up).
2. At the end of each grading period, grades are reviewed and any student with 1 F or 2 D's will be declared academically ineligible. This ineligibility begins on the day end of grading period grades are posted to ParentsWeb. The ineligible student/athlete remains ineligible for a two week period.
3. At the end of the two week period, all grades will be reviewed and if the student has C's or better, (with only 1 D) the student athlete will regain his/her eligibility. This determination will be made on Tuesdays (after grades are updated on Monday). If the review shows a continued failure or 2 D's the ineligibility will remain in effect.
4. Each week forward the review continues and the student will either regain their eligibility or remain ineligible based on the grades attained (Tuesday to Tuesday).
5. If a student/athlete is unable to regain their eligibility by the end of the present grading period, they will remain ineligible two weeks (first 2 weeks of the new grading period), with grades to be re-evaluated following to determine eligibility status.
6. An ineligible student/athlete may **not** practice, suit up, travel, or participate with their respective team or activity.
7. In addition, any student with 1 D, at the end of a six weeks, will be placed on Academic Review, which means that the student/athlete, his/her parents and his/her coaches will be notified of the students academic struggle to allow for teacher, parent and coach counseling to encourage and support the student in elevating their grade.
8. If a student has incomplete(s) when eligibility is checked, they will remain ineligible until the incomplete(s) are cleared.
9. Eligibility lost for conduct will follow the process outlined above. The Principal working with the Athletic Director may declare a student ineligible based on student conduct.

The student/athlete's eligibility will be determined by Middle School or High School Office personnel and notification to the student/athlete, parents, and coaches will be made by the Middle School Office for Middle School student/athletes and by Athletic Office for High School student athletes.

#### Behavioral Eligibility:

- Students who receive a conduct grade of "N" will be placed on probation. They may continue to participate in practices and games.
- If the conduct grade persists as an "N" for the second consecutive week, the student will be suspended from sports until the conduct grade is an "S".
- Conduct grades will be checked weekly by the Athletic Department.
- Ineligibility will be similar to that for academic probation (Wednesday to Tuesday)
- Students who earn a conduct grade of "U" will immediately be suspended from all athletics. Eligibility will be restored when determined by the appropriate principal.

#### Attendance:

- To participate in an after school activity, a student must not have missed more than two hours of the school day on the day of the activity.
- It is the responsibility of the parents and student to notify the coach of ineligibility.
- In the event that an ineligible student participates in an activity, he/she will not be allowed to participate in the next two contests.
- Players are also required to attend worship services on Sunday, if they are offered, at an out of town tournament (ex: LMST). Variances to this require prior approval from the Athletic Director. If a player skips a service he/she will be ineligible for the day.

**Uniforms** - Each member of the team will receive a team uniform. The uniform is expected to be returned when the season is completed. Parents/players will be expected to pay the replacement cost of the uniform if it is lost or damaged. (Normal wear is expected.)

**Participation Fee** - All team members will be assessed a participation fee for each sport they play. The money collected goes to partially cover the expenses of the program (officials, uniforms, and equipment). If the fee is a factor in the decision to allow a student to play on a team, contact the athletic director for scholarship information.

**State Tournaments** - Volleyball and basketball teams at the seventh and eighth grade levels have the opportunity to participate in a tournament with schools from across Texas. The basketball tournament is currently held in Austin and the volleyball tournament is held in Brenham. Each team's trip is subject to the approval of the Headmaster.

**National Tournaments** - Basketball teams at the 7<sup>th</sup>/8<sup>th</sup> grade level placing in first or second place in the state competition qualify to participate in the national tournament. Each team's trip is subject to funding and the approval of the Headmaster.

#### **BAND PROGRAM**

Prince of Peace offers band programs for students in grades 6-8. Rehearsal times are primarily held during elective times, but occasional morning or afternoon rehearsals are held. Efforts are made to reduce conflicts between band and athletic schedules. A semester program fee is charged and students are responsible for buying or renting their own instruments. A demonstration for students and an orientation meeting for parents will be held each spring.

#### **CHAPEL SERVICES**

Students participate in a chapel service each Thursday morning. Speakers will develop lessons that are appropriate for the Middle School students. From time to time, class groups or individuals give musical or dramatic performances during chapel. Students interested in playing an instrument for a chapel service should speak with the Director of Student Life Ministries.

#### **CLASS TRIPS**

Prince of Peace Christian School offers a class trip in the spring of each year to students in 6<sup>th</sup>-8<sup>th</sup> grade in order to provide students with a unique educational experience that expands classroom learning and to develop Christian character in each student through involvement in group activities and responsibilities.

##### **Current Programs:**

**Grade Six: Three day (two night) retreat at a local camp (via bus)**

**Grade Seven: Three day (two night) trip in April to Austin and San Antonio (via bus)**

**Grade Eight: Three day (two night) trip in April to Corpus Christi (via bus)**

Parents and students should understand that these programs are learning experiences.

No alternative classroom activities or supervision will be provided for students who choose not to participate in the class trip. Students not participating in the class trip will receive absences for those days.

**Expense** - Class trips are paid for separately and will be billed in advance of the class trip. Trips should be paid for before the date of travel.

**Eligibility** - It is our goal that all students participate in the class trip program. A student may forfeit the opportunity to participate if they do not display a reasonable amount of self-control and self-discipline during the school year. This may be measured by the number of detentions and suspensions for the school year. Parents will be contacted by the Middle School Principal if a student's participation is in question. The final decision regarding participation rests with the Principal.

Chaperones for the trip will be POPCS teachers and staff. If other adult supervisors are needed, the Middle School Principal will be responsible to fill those positions.

### **CO-CURRICULAR ACTIVITIES**

All clubs and activities at POPCS must be educational in nature and support and further the mission of the school. Each organization must be approved by the Middle School Principal and have an adult advisor who has been approved by the administration.

### **FIELD TRIPS**

A portion of the registration materials paid each year is set aside for activity expenses for each student. These funds are used to pay for off-site field trips and on-site presentations. Some students will be part of a smaller elective group that visits a particular site.

### **8<sup>TH</sup> GRADE RECOGNITION**

Students completing 8<sup>th</sup> grade will participate in a commencement celebration during the Middle School Closing Chapel Service. The intent of this service will be to celebrate with the 8<sup>th</sup> graders and their families the accomplishment of finishing school up through grade eight. The class Valedictorian and Salutatorian will be presented and all students who meet the requirements of 8<sup>th</sup> grade will receive a diploma.

# RULES AND DISCIPLINE

## DISCIPLINE PROCEDURES

### PHILOSOPHY OF DISCIPLINE

The Middle School of Prince of Peace Christian School believes that discipline is a system created to teach respect for God, self, and environment. Our system is designed to create a foundation for self-discipline and a personal respect for modeling Christian values in daily actions and deeds. Working in partnership with parents, our desire is to facilitate the teachings of the Lord and the responsibility given to us in Micah 6:8

“And what does the Lord require of you? To act justly and to love mercy and to walk humbly with your God.”

It is our prayer, with the help of God, that by these teachings we can equip our students to meet the challenges of today and face the opportunities of tomorrow.

### CORE VALUES

Being children of God, we hold these Core Values as vital parts of our daily living. Students, teachers, parents, and administrators are held to these values equally.

**Act Justly-** At Prince of Peace, we believe students, teachers, parents, and administrators should show respect for one another and our environment at all times. Students are expected to use good manners and show respect for all adults in their every actions, words, and deed. In return, all teachers and staff will reciprocate the respect they are shown. The partnership between parents and teachers is also a relationship of respect. By working together, with each child’s best interest in mind, we will provide educational excellence and an environment of mutual respect. Acting justly will demonstrate personal integrity, honesty, and self respect.

**Love Mercy-** At Prince of Peace, we believe that students, teachers, parents, and administrators must embrace the gift of mercy. Jesus performed the ultimate act of mercy by dying on the cross for our sins. His love and forgiveness will be shown to students, teachers, parents, and administrators through cooperation throughout the educational process. Compassion and patience will be demonstrated to all. Understanding mercy calls on all to acknowledge their own words and actions taking responsibility for them. Although consequences often follow the mistakes we make, forgiveness will always be shown.

**Walk humbly with your God-** At Prince of Peace, we believe that students, teachers, parents, and administrators will show their relationship with God through humility and knowledge of spiritual truth. Acknowledgement will be made that everything we have is a gift from God. We must be good stewards of these gifts. Students, teachers, parents, and administrators will demonstrate a positive attitude and an ownership of words and actions desiring to model Christ-like behavior at all times. In service to God, we will step out of Prince of Peace as leaders and disciples.

### POLICIES AND PROCEDURES

Each teacher will create a system of classroom management working under the core values outlined in the philosophy. Classroom management is creating an environment which allows for most issues to be addressed by the teacher within the classroom. Several key elements to good classroom management are preparation, organization, and instruction.

Students and teachers will work with a system of levels and consequences to correct inappropriate choices. Students will be given a verbal warning for inappropriate choices. If the behavior continues, the student and teacher will conference about the corrections needed and a first incident referral form will be filled out and kept in the student’s file. If the behavior still persists, an email or phone call to the parents will take place along with a second incident report to be kept in the student’s file. A third and fourth inappropriate choice will result in the student being referred to the Director of Student Life Ministries. Finally, a fifth inappropriate choice will be referred to the Director of Student Life Ministries and the Principal. Teachers will be provided with an electronic file as well as a notebook to document the various steps taken to keep students on task.

## **Discipline Levels Program**

Each teacher is responsible for maintaining proper classroom decorum. In the event that a conflict or problem does occur, however, the Director of Student Life Ministries and Principal may become involved. Behavior not consistent with the Policies, Procedures, and Core Values outlined above is addressed at four levels:

### Level 1

Productive Personal Environment – Behaviors that occur in the classroom and affect only the misbehaving student. Examples are:

- Not bringing appropriate equipment and materials to class
- Failing to turn in homework or failing to complete assignments
- Being off-task, but not disrupting others
- Sleeping

### Types of Consequences - Level 1

- In accordance to teacher discipline plans.
  - A teacher documentation and referral will be filled out and kept on file
- \*Repeated occurrences will result in an escalation of consequences including, but not limited to silent lunch, detention, or further consequences.

### Level 2

Productive Classroom Environment – Behaviors that occur in the classroom and interfere with the learning of others. Examples are:

- Disturbing another student in any way
- Being out of seat without permission
- Inappropriate use of equipment (calculators, computers)
- Horseplay
- Talking out
- Failing to follow the requests of a teacher
- Showing disrespect or defiance
- Cheating

### Types of Consequences - Level 2

- In accordance to teacher discipline plans.
  - A teacher documentation and referral will be filled out and kept on file
- \*Repeated occurrences will result in an escalation of consequences including, but not limited to silent lunch, detention, or further consequences.

### Level 3

Orderly Environment – Behaviors that occur outside the classroom that are not intended to cause physical or mental harm to another individual and are not illegal, but do negatively affect an orderly environment. Examples are:

- Food or drink in hallway
- Solicitation (selling unauthorized items at school)
- Disruptive behaviors at a school activity
- Disruptive behaviors before and after school
- Disruptive behaviors in the hallways
- Disruptive behaviors in the cafeteria or chapel
- Filing false emergency reports
- Inappropriate literature
- Inappropriate display of affection
- Excessive tardies
- Truancy
- Destruction or defacement of property
- Cell Phones/Camera Phones and all other electronic devices used between 8:05am and 3:25pm (items may not be in use, on, or visible)

Types of Consequences - Level 3

- Referral directly to Middle School Principal
- Consequences ranging from silent lunch to short-term suspension depending on severity of the incident and prior discipline
- Cell Phones/Camera Phones and all other electronic devices will be confiscated until parent picks up. Repeated violations may result in item being held in the Middle School Principal's office until end of semester

Level 4

Safe Environment – Behaviors that may cause another individual physical or mental harm and/or are illegal. These behaviors, when exhibited at school or in the community, could result in immediate suspension or expulsion. Examples are:

- Reprehensible conduct reflecting serious discredit to POPCS
- Actions/attitudes that are spiritually detrimental to the school environment
- Internet postings/email/texts that are spiritually detrimental to the school environment
- Gang membership or the endorsement of gang practice
- Sexual harassment of any kind
- Intimidation /extortion/threats/bullying
- Immoral sexual conduct
- Gross disrespect (cursing, name calling, etc.) or defiance to an adult
- Using profanity
- Vandalism or willful destruction of property
- A threat or use of physical violence (fighting)
- Illegal possession or use of fireworks, explosives, or weapons
- Possession, sale or use of alcohol, tobacco, or illegal drugs
- Theft
- Arson
- Gambling

Types of Consequences - Level 4

- Referral directly to Middle School Principal
- Conference with student, parents, and Middle School Principal
- Discipline including short term/long term suspension or emergency expulsion, depending on the severity of the incident.

In order to reinforce positive, respectful behavior, the following behaviors will result in an automatic Silent Lunch

- Dress Code Violations
- Gum
- Tardy to class

Students will begin each grading period with a clean record. At the end of the grading period, parents will receive a behavior report about their child from the advisory teacher. Depending on the behavioral rating, students will earn rewards for their behavior.

- No silent lunches earn a behavioral rating of "Excellent" and will be given a free dress day and a lifeline (one extra day to complete the assignment excluding high school level classes) pass in the class of their choosing.
- 1 Silent lunch earns a behavioral rating of "Good" and will be given a lifeline pass in the class of their choosing.
- 1 detention or 2 or 3 Silent Lunches will result in a behavioral rating of "Fair".
- More than one detention, 4 or more Silent Lunches, or any suspensions will result in a behavioral rating of "Poor".

### **SUSPENSION PROCEDURE**

Unfortunately, there are times that major disciplinary action needs to take place because of inappropriate behavior. When a student is issued a suspension by the POPCS Middle School Principal, the suspension will take place at Willow Bend Academy. The Principal, Director of Student Life Ministry, parents of the student, and student will meet together to discuss the determined day(s) of the suspension.

- Tuition for Willow Bend Suspension is \$35/day.
- The student will report to Willow Bend at 8:30 and be picked up at 3:30.
- Students should take a sack lunch and all class work for the day.
- Students will receive full credit for assignments turned in the morning they return. Students are responsible for completing all assigned work for the day.

### **SUBSTANCE ABUSE**

POPCS students are forbidden to use or possess illicit substances (narcotic or mind-altering) or alcoholic beverages. Violation of this rule jeopardizes a student's privilege to attend POPCS. The faculty, administration, and the school board recognize the prevalence of substance abuse among some members of the school-aged population. It is our intention to educate students regarding the dangers that these substances present. The faculty and administration actively seek to identify students in the school community whose actions indicate that they may be using drugs or alcohol. Where evidence or suspicion exists that a student may be involved, the parents will be apprised of the school's concern and urged to seek professional help.

In those instances where students are reported or their behavior strongly indicates drug or alcohol use, the administration will require an evaluation by a certified professional in a center that specializes in the field of substance abuse.

Subsequent treatment, if indicated, will be required in order for the student to continue enrollment at POPCS. The school reserves the right to require a drug test at any time from any student. POPCS reserves the right to dismiss a student who is uncooperative or who consistently uses illicit substances. Student distributing illegal substances for monetary or non-monetary benefit will be asked to withdraw from POPCS. If a student or parents refuse to withdraw voluntarily, the student will be expelled.

Students with a substance abuse problem, eating disorder, or any other emotional problem will be required to successfully participate in a treatment program in order to remain at POPCS. Withdrawal from or nonperformance in such a program may result in a student's dismissal from POPCS. A dialogue among the parent/guardian, student, counselor, and administrator will occur to discuss treatment options and communication regarding that treatment.

## **ATHLETIC PERIOD GRADING**

Middle School students will be dressing out in required uniforms (purchased through POPCS Athletic Office) for Athletic classes. All students in Middle School will have Athletics or P.E. as an elective. Students should wear non-marking tennis shoes to class to prevent scuff marks on the gym floor (See uniform policy).

Students will sign up in advance for PE modules and for team sports. All students will report to a designated location at the start of 9<sup>th</sup> period. Students will be dismissed by groups to attend practice or class. Remaining students will in their designated location until parent arrival or the regularly scheduled school dismissal time.

Students participating in PE/Athletics will receive a Pass/Fail grade.

**PE/GRADING RULES** – See PE Syllabus.

## **UNIFORM POLICY**

Uniforms for Prince of Peace Christian School are required for all children in K-prep, Kindergarten, and grades 1-12. These uniforms should be purchased through the designated uniform supply store. If not purchased through the designated supplier, there may be variations in color, style, and durability. The school reserves the right to not allow specific clothing items from other stores if they are noticeably different from the standard. The **required dress uniform** is to be worn on the following days: Thursdays (chapel days), picture days, Grandparents' Day, all field trips (unless inappropriate for the activity), and other days as designated by the teacher or administrators. Assistance in helping students maintain the uniform standard is greatly appreciated. On other days, the student may choose uniform items from the optional list for the appropriate grade level. If there is a violation of the dress code, parents will be notified via email. Ongoing violations will be reported to the appropriate administrator.

### **Uniforms are as follows:**

*Dress - Boys* - Navy relaxed-fit pants; light blue and white striped button-down oxford shirt; standard buckle brown or navy belt; white, navy, or black socks; closed toe, closed heel, and hard/rubber sole shoes. *Girls* – Plaid skirt; white button-down oxford shirt; navy modesty shorts; navy, white, or red socks; closed toe, closed heel, and hard/rubber sole shoes.

*Alternative* uniforms for non-dress days: navy or khaki shorts, khaki pants, navy skirt, white or red long or short sleeved polos, navy v-neck long sleeved sweater or sleeveless vest.

### **Regular uniform guidelines are as follows:**

Full uniform supply lists are available through the uniform provider website (see link on the POPCS website) with current prices. Please also note the following uniform guidelines:

- All shirts (oxford and polo) must be embroidered with the POPCS logo.
- Overall, students are to groom themselves in an appropriate manner. Styles should not create a disruption or unnecessary attention in the classroom or a change will be required. This policy includes jewelry, make-up (grades 6-12), socks, and other items.
- Gentlemen must have their hair neatly cut and trimmed. If sideburns are worn, they can be no longer than the mid-point of the ear. Extreme styles are not acceptable. Hair length must be at or above the traditional shirt collar, must not extend beyond the bottom of the ear, and must not cover the eyebrows. Hair that has to be combed to the side or tucked behind the ears to keep hair from covering them is not acceptable. There will be no beards or mustaches, and gentlemen are to be clean shaven at all times. Students will have the weekend to resolve problems that do not comply with haircut standards.
- Students in grades 6-12 will dress out for P.E. and Athletic Periods
- Students are allowed to wear nice looking tied/Velcro tennis shoes, or closed toe, closed heel, and hard/rubber sole shoes for daily attendance. Cleats, open toe, and “flip-flop” shoes are not to be worn during school. Shoe heels must be not be excessive.
- All students must wear a non-marking tennis shoe for P.E./Athletics class.
- Socks should be a solid color (including white) that matches the uniform. Matching trim on a solid sock is acceptable.
- Students are not required to have a school logo jacket or sweatshirt. Uniform sweaters may be worn in the classroom for comfort. Prince of Peace logo sweatshirts purchased through the school may also be worn in the classroom over a collared shirt. Jackets, coats, or non-uniform sweaters/sweatshirts should not be worn in the classroom or in chapel.
- Small earrings may be worn by girls only. No more than 2 bracelets may be worn on each wrist. Athletic wristbands may not be worn. Jewelry or accessories to the facial area other than earrings are not permitted.
- Undershirts may be worn, but must be solid white. Printed t-shirts show through the uniform shirt.
- Belts should be worn on all shorts or slacks, except those made without belt loops. All belts must have a standard buckle and be solid brown or navy. Clothing where the belt loops have been removed are not acceptable. All shorts and slacks should be worn properly at waist level. Belts should have standard buckles. Over-sized buckles are not allowed.
- Hats are not to be worn in the building.
- Shirts should remain tucked in. Shirts must remain buttoned; only the top button may remain unbuttoned.

- Skirt and short length should not extend higher than 3 inches above the knee. To make proper decisions about skirt and short length, have the student kneel on the floor. The hem of the item should be no higher than three inches above the floor in this position.
- **Pants may not be worn underneath skirts.** Girls may wear tights (navy, white, tan or black).
- On occasion, the school will have special non-uniform days. Specific guidelines are published on Edline for those days.

Students should dress in compliance with the spirit of the theme for the day with clothing items that are neat, clean, and appropriate for a Christian environment. Shorts must meet the length requirement. If a student does not meet dress code requirements, parents will be required to bring in alternative clothing that meets set requirements.

Students should be appropriately dressed on all occasions. Clothing items should be comfortable and agreeable to the learning climate. All pupils should have clean hands, face, hair and clothes. Respect for their fellow students, values, and the presence of others are guides for dress and cleanliness. Students in K-Prep through Twelfth Grades must follow the uniform policy.

**Dress Code for Special Non-Uniform Days:**

Spirit Day – POP shirt with jeans, capris, or uniform shorts. Jeans must not be baggy, saggy, ripped, torn, or tattered. Capris must not be tight or revealing. Shirts must not show midriff and cannot be sleeveless. Flip flops are not allowed.

Free Dress Day – Students may wear clothes of their choice, which are consistent with the atmosphere of Prince of Peace Christian School. Jeans cannot be baggy, saggy, ripped, torn, or tattered. Shorts and skirts must be a maximum of three inches above the knee. Students may not wear shorts or pants with wording on the backside. Tank tops and sleeveless shirts are not allowed. Logos on clothing items cannot promote any company, artist, or substance which is inappropriate for a Christian environment. Flip flops are not allowed.

Special Dress Day – Special dress days will be given a theme by the school or middle school administration. Students must adhere to the guidelines given. Advisory teachers will announce the theme and the guidelines of the special dress day.

*Prince of Peace Christian School does not discriminate against faculty or students of any race, creed, color, nationality, or ethnic origin, in regard to all the rights, privileges, programs and activities generally accorded or made available to a faculty member or student.*